



W.C. Leeuwenburg, Inc.

Marine Cargo Surveyors

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The purpose of this document is to formalize a performance agreement between our company and attorney / law firm when our services are being enlisted on behalf of a third party (law firm's client).

W. C. Leeuwenburg, Inc. will perform the task assigned by you and / or an authorized agent of your law firm in a professional and workmanlike manner. Work results and documentation will be held in the strictest of confidence by our company and will be communicated only to you and / or parties to whom you or your firm may direct.

W. C. Leeuwenburg, Inc. will be compensated at the rate of 125 USD (One Hundred Twenty Five US Dollars) per billable hour and will provide an invoice for services rendered in addition to an itemized time log as soon as reasonably possible after completion of the assignment. The invoice will be directed to your law firm. We understand that you will endeavor to have remittance made by your client, however if payment has not been received within 180 (one hundred eighty) days of submission, you agree that your law firm will make payment. Should your firm make payment in accordance with this paragraph, we assign to you any rights that we may have had to any remittance from your client.

Received and accepted by:

Signature

Date

Print Name

Law Firm